

**The Annual Quality Assurance Report (AQAR) of the IQAC**  
*(For Affiliated/Constituent Colleges)*

**2018-2019**

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

**Part – A**

**Data of the Institution**

*(data may be captured from IIQA)*

**1. Name of the Institution: RISHI BANKIM CHANDRA COLLEGE FOR WOMEN**

- Name of the Head of the institution : **DR. LANA MUKHOPADHYAY**
- Designation: **Principal**
- Does the institution function from own campus: **Yes**
- Phone no./Alternate phone no.: **033-25801905**
- Mobile no.: **9432490530**
- Registered e-mail: **rbccwomen@gmail.com**
- Alternate e-mail : **principal.rbccwomen@gmail.com**
- Address : **EAST KANTAL PARA**
- City/Town : **NAIHATI**
- State/UT : **WEST BENGAL**
- Pin Code : **743165**

**2. Institutional status:**

- Affiliated / Constituent: **Affiliated**
- Type of Institution: Co-education/Men/Women : **WOMEN**
- Location : Rural/Semi-urban/Urban: **Semi-urban**
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing  
(please specify)  
**UGC 2f and 12 (B)**
- Name of the Affiliating University: **WEST BENGAL STATE UNIVERSITY**

- Name of the IQAC Co-ordinator : **JILKOD MAMUN**
- Phone no. : **9433145192**
- Alternate phone no.:**033-25801905**
- Mobile: **9432490530**
- IQAC e-mail address: [igac.rbccwomen@gmail.com](mailto:igac.rbccwomen@gmail.com)
- Alternate Email address: [rbccwomen@gmail.com](mailto:rbccwomen@gmail.com)

3. Website address: [rbccwomen.org](http://rbccwomen.org)

Web-link of the AQAR: (Previous Academic Year):

<http://rbccwomen.org/doc/AQAR%202017-2018.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year?

Yes/No. **Yes**

if yes, whether it is uploaded in the Institutional website: Yes

Weblink: <http://rbccwomen.org/doc/word/INSTITUTIONAL%20CALENDAR%202018-2019.pdf>

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 <sup>st</sup>	<b>B</b>		<b>2004</b>	<b>from:2004 to: 2009</b>
2 <sup>nd</sup>	<b>B</b>		<b>2016</b>	<b>from:2016 to: 2021</b>
3 <sup>rd</sup>				from: to:
4 <sup>th</sup>				from: to:
5 <sup>th</sup>				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: **25/03/2014**

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Regular meeting of IQAC is arranged.	<b>28-09-2018</b>	<b>08</b>
	<b>30-11-2018</b>	<b>07</b>
	<b>15-02-2019</b>	<b>08</b>
	<b>03-05-2019</b>	<b>08</b>
	<b>12-06-2019</b>	<b>07</b>
2. Timely submission of AQAR to NAAC	<b>24-12-2018</b>	<b>All stakeholders of the college</b>

**Note: Some Quality Assurance initiatives of the institution are:**

**(Indicative list)**

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

**8. Provide the list of funds by Central/ State Government-**

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
<b>Rishi Bankim Chandra College for Women</b>	<b>Building Grant</b>	<b>D.P.I., Govt. of W.B.</b>	<b>07-01-2019</b>	<b>25,00000/-</b>

**9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes**

**\*upload latest notification of formation of IQAC :**

<http://rbccwomen.org/doc/word/IQAC%20COMMITTEE%20as%20on%20February,%202017%20formation.pdf>

**10. No. of IQAC meetings held during the year: 05 (Five)**

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No Yes

Click for Minutes : <http://rbccwomen.org/AQAR.html>

Click for AQAR report 2018-19: <http://rbccwomen.org/AQAR.html>

(Please upload, minutes of meetings and action taken report)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No No**

If yes, mention the amount:

Year:

**12. Significant contributions made by IQAC during the current year (maximum five bullets)**

- \* Sending important notifications to all stakeholders of the college through college website & SMS alert like class schedule, exam scheduled & other academic programme.
- \* Intimation of yearly schedule of the college to the teaching and non-teaching staff and students of the college at the beginning of the year through distribution of academic calendar.
- \* Computer training for teaching & NT staff of the college to enhancement of operational skill.

- \* Incorporation of PG in Bengali in our college.
- \* Training of NCC & NSS officer of the college among the teachers. Introducing to online SWAYAM/MOOC for faculty participation.

**13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Providing financial benefit to the poor students of the college to continue their study	The college provides Kanyashree Prakalpa scholarships to 715 (seven hundred fifteen) poor students. The college also provides fee concession to poor students from college fund.
Career counselling , students placement	Students placed at various institution/organization.
Departmental journal & wall magazine, college journal, seminar	5 departments introduced wall magazine and departmental magazine, Thoughts and Expression – a college journal (Peer reviewed) published. One international , two national & 5 state level seminars organized by the college.
Feedback form collection from the students	Regular feedback form collection from final year students.
Implementation of CBCS as per WBSU guideline	Six semesters U.G. course & two semesters P.G. course introduced in this year as per WBSU guideline.
Trained ANO of NCC teacher, an active NSS Unit	A lady teacher has taken army training from Gwalior Army Camp.
Upgradation of the teachers & subjects	Refresher course, Orientation programme, short term course. Introduction of P.G. in Bengali regular mode under WBSU.
Internal continuous evaluation system. Preparation of the result of the students	Mid-term examination conducted. Tutorial class for students.

**14. Whether the AQAR was placed before statutory body? Yes /No: Yes**

Name of the Statutory body: **Governing Body of the college**

Date of meeting(s): **28-11-2019**

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?**

Yes/No: **No**

Date:

**16. Whether institutional data submitted to AISHE: Yes/No: Yes**

Year: **2018-2019**

Date of Submission: **21-12-2018**

**17. Does the Institution have Management Information System?**

Yes: Yes No.

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

- The college maintains a database of all students admitted to the college through software developed for this purpose.
- Online admission system along with online payment facility has been introduced.
- An Online portal for CBCS semester information system has been introduced
- We also have a student feedback system and grievance redressal cell for obtaining information.
- The accounts department has been fully computerised

Information to students and other stakeholders of the college is quickly disseminated by SMS

## **Part-B**

<b>CRITERION I – CURRICULAR ASPECTS</b>
<b>1.1 Curriculum Planning and Implementation</b>
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words
Rishi Bankim Chandra for Women is currently having the following mechanisms for effective delivery of curriculum i. At the beginning of an academic session, departmental meetings are held in every department in which the topics in the syllabus are distributed to the teachers after discussion with them. ii. Number of classes for each topic is decided according to the syllabus and credits assigned to each topic/Group/paper etc. iii. College administration provides a well constructed Routine/Schedule/ time table for each year /semester for both UG and PG classes. iv. Routine Committee prepare the routine which is approved by the Principal. v. Teachers prepare their lectures according to the syllabus allotted and classes available. vi. We have a central library with open access system and many departments have their Departmental libraries too for the benefit of the students. A few Journals are subscribed by our college. Inflightnet(e-books and e-journals) facility is available for teachers and also for the students(2018-19). vii. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as a. Chalk and Blackboard method b. ICT-enabled teaching-learning method. c. Use of different softwares. d. Use of Scientific models and charts for effective lecture delivery. e. Distribution of class notes by teachers. f. Group discussion amongst the students during the class. g. Micro-teaching and seminars by students related to curriculum. h. Paper presentation by the students. i. Proper and adequate instrumentation facility is given to the students for their practical classes; there is also a central instrumentation facility for that purpose. j. Need based survey programmes, field works and educational excursions are carried by the departments. k. Project work, dissertations are conducted for fulfilment of their degrees. l. Seminars and special talks by experts are also arranged regularly for advance studies. Regular class test, Mid-term examinations, Mid semester examinations, regular assessment in practical classes, viva-voce, are done to keep track on the improvement of the students. Remedial and tutorial classes are also conducted based on requirement. Departments maintain the detailed record of the classes, assessments, project reports etc. College administration also keeps a vigilant eye on the

results, departmental proceedings and student needs and also keeps record of the different activities of the college regarding teaching learning, development and improvements of different methods of effective curriculum delivery.						
<b>1.1.2 Certificate/ Diploma Courses introduced during the Academic year : IGNOU</b>						
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development		
	PGDT	10-08-2018	focus on employability			
	PGDRD	10-08-2018	focus on employability			
<b>1.2 Academic Flexibility: NA</b>						
<b>1.2.1 New programmes/courses introduced during the Academic year</b>						
<b>Programme with Code</b>		<b>Date of Introduction</b>	<b>Course with Code</b>	<b>Date of Introduction</b>		
			<b>M.A. in BENGALI (BNGM)</b>	<b>01-07-2018</b>		
<b>1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.</b>						
Name of Programmes adopting CBCS		<b>UG</b>	<b>PG</b>	Date of implementation of CBCS / Elective Course System	<b>UG</b>	<b>PG</b>
B.A.(Honours)		<b>UG</b>		01-07-2018	<b>UG</b>	
B.A.(General)		<b>UG</b>		01-07-2018	<b>UG</b>	
B.SC.(Honours)		<b>UG</b>		01-07-2018	<b>UG</b>	
B.SC.(General)		<b>UG</b>		01-07-2018	<b>UG</b>	
M.A. Bengali			<b>PG</b>	01-07-2018		<b>PG</b>
Already adopted (mention the year)						
<b>1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year :</b>						
No of Students		Certificate		Diploma Courses		
165				PGDT		
01				PGDRD		
<b>1.3 Curriculum Enrichment: NA</b>						
<b>1.3.1 Value-added courses imparting transferable and life skills offered during the year</b>						
Value added courses			Date of introduction	Number of students enrolled		
<b>1.3.2 Field Projects / Internships under taken during the year</b>						
Project/Programme Title				No. of students enrolled for Field Projects / Internships		
<b>Dept. of Geography:</b> <b>UG:</b> <ul style="list-style-type: none"> <li>Physical and socioeconomics study of Sarakdi Mouza in Bagmundi Block of Purulia district, West Bengal on 13-15 Nov, 2018</li> </ul>				47(3 <sup>rd</sup> year Honours & General)		

<p><b>Dept. of Zoology:</b>  <b>UG:</b></p> <ul style="list-style-type: none"> <li>• Animal behaviour study at Jaldapara, Chilapata, Jalpaiguri, West Bengal in Nov, 2018</li> <li>• Ecological sampling (QUADRAT and Sampling TRANSECT) , Chandipur, Odisha in Nov, 2018</li> </ul>	<p>30(1<sup>st</sup> semester Honours)</p> <p>30(2<sup>nd</sup> Year Honours)</p>
--	---

<p><b>Dept. of Botany:</b> <b>UG:</b></p> <ul style="list-style-type: none"> <li>Excursion to Sikkim for Phyto geographical study from 23-09-18 to 29-09-18.</li> <li>Excursion to Darjeeling, Kalimpong &amp; Lava for Phyto geographical study of Flora collection of cryptogenic specimen from 08-04-19 to 14-04-19.</li> <li>Local excursions – two numbers , according to CBCS syllabus</li> <li>Rajiv Gandhi memorial ayurvedic Hospital, Madral for Plants study on 08-01-2019</li> </ul>	<p>19 (2<sup>nd</sup> yr. B.Sc. Honours)</p> <p>23 (2<sup>nd</sup> semester B.Sc. Honours)</p> <p>60 (2<sup>nd</sup> semester B.Sc. general )</p> <p>35 (3<sup>rd</sup> year B.Sc. general)</p>			
<p><b>Dept. of Education:</b> <b>UG:</b></p> <ul style="list-style-type: none"> <li>Reporting of educational project through excursion in Shantiniketan on 29<sup>th</sup> Nov to 1<sup>st</sup> Dec. 2018</li> </ul>	<p>11 (3<sup>rd</sup> year Honours)</p>			
<p><b>1.4 Feedback System</b></p>				
<p>1.4.1 Whether structured feedback received from all the stakeholders.</p>				
<p>1) <b>Students</b></p>	<p>2) Teachers</p>	<p>3) Employers</p>	<p>4) Alumni</p>	<p>5) <b>Parents</b></p>
<p><b>Yes/ No</b></p>	<p>Yes/ No</p>	<p>Yes/ No</p>	<p>Yes/ No</p>	<p><b>Yes/ No</b></p>
<p>1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)</p>				
<p>A 100% survey of third year, second year &amp; second semester students has been done. It is mandatory for all the students to submit their feedback form. The Institute has designed the questionnaire to assess student's satisfaction and dissatisfaction towards their need, objectives, purpose of study and goals. The questionnaire was designed under four heads – Teaching-learning and Evaluation, Academic Infrastructure, Student's support system and student's progression. The questionnaire is pre scheduled to determine the choice of subjects, correlation between the theory and practical or field survey application of computers and smart class, departmental laboratories, overall Infrastructural facilities (including drinking water, sanitation etc.) library facilities, internal evaluation system, caring to student's grievances, adequacy of teachers towards their teaching, communicating encouraging skills and overall behavioural attitude and ranking their relation with their teachers throughout, services obtained from administration and office staffs student's participation in extra-curricular activities, relation with the student's union etc. The feedback analysis gives a complete reflection of the attitude of student's to the institution which helps the institution immensely for the overall development. The students are categorised according to their subjects and analysed as laboratory based and non-laboratory based students. The overall feedback analysis shows most of the science students are satisfied with their laboratory and infrastructural facilities. Students of humanities group showed their grievance to the academic infrastructure (size of classroom etc.). Most of them are satisfied with the library facility and the data analysis show that nearly 80% of students will talk about the institution proudly and rest have indifferent opinion about the institution.</p>				

**CRITERION II -TEACHING-LEARNING AND EVALUATION****2.1 Student Enrolment and Profile****2.1.1 Demand Ratio during the year**

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
<b>U.G. COURSES</b>			
Bengali Honours	106	221	88
English Honours	99	213	85
Education Honours	25	130	25
Hindi Honours	51	199	51
Journalism & Mass Communication Honours	30	30	16
Sanskrit Honours	41	94	41
History Honours	97	100	66
Philosophy Honours	98	90	54
Pol. Sc. Honours	92	64	38
Geography Honours	41	115	40
Zoology Honours	44	186	40
Botany Honours	36	50	36
Chemistry Honours	36	30	12
Mathematics Honours	28	45	19
B.A.(General)	1255	1182	796
B.Sc(General)	149	154	92
<b>P.G. COURSES</b>			
M.A.. IN BENGALI	20	04	04

**2.2 Catering to Student Diversity****2.2.1. Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
<b>2018-19</b>	<b>3565</b>	<b>04</b>	<b>26</b>	<b>00</b>	<b>03</b>

**2.3 Teaching - Learning Process****2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)**

Number of teachers on roll	Number of teachers using ICT ( <i>LMS, e-Resources</i> )	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
12	13	5(LCD Projector, Internet and Wifi devices, Smart boards, SPSS	06	06	5(Different websites, Inflibnet books and journals, e-

		software, GIS software)			books, e-modules like gyankosh, nptel etc.)
--	--	-------------------------	--	--	---

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentor system available in the Institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
<b>3569</b>	<b>62</b>	<b>1:57</b>

## 2.4 Teacher Profile and Quality

### 2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	27	03	<b>01</b>	14

### 2.4.2 Honours and recognitions received by teachers:

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Tulima Dey	Librarian	Ph.D.
2018	Rumila Majumdar	CWTT	Ph.D.
2018	Sutanuka Pattanayak	Guest Teacher	Ph.D.

## 2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Program me Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BA	HONOURS GENERAL	Semester	30/06/2019	07/09/2019
BSc	HONOURS GENERAL	Semester	30/06/2019	07/09/2019
BA	HONOURS GENERAL	year	31/05/2019	09/05/2019
BSc	HONOURS	year	31/05/2019	09/05/2019

	GENERAL			
<b>2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)</b>				
The college introduced traditional evaluation methods in the Honours courses and project based evaluation systems. Some Departments are also evaluating their Departmental students through seminar presentation and project works etc. The college has begun the consideration of taking the class tests under newly introduced CBCS system from the coming years.				
<b>2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)</b>				
The college prepares academic calendar of 2018-2019 at the beginning of the year and distributes it to the students at the time of their admission. It is uploaded in the college website & informed the website link through SMS alert. The academic calendar is also distributed among all teaching & non-teaching staff of the college. The academic calendar contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), date schedule of the college examinations and other forms of evaluation such as evaluation through performance in Departmental seminar presentation etc. The tentative dates of publication of college results are also mentioned in the academic calendar.				
<b>2.6 Student Performance and Learning Outcomes</b>				
<b>2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)</b>				
<i>NIL</i>				
<b>2.6.2 Pass percentage of students</b>				
Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
BNGA	Bengali Honours	72	59	82
EDCA	Education Honours	11	11	100
ENGA	English Honours	45	41	91
HINA	Hindi Honours	37	30	81
SANA	Sanskrit Honours	17	5	29
HISA	History Honours	35	20	57
PHIA	Philosophy Honours	19	4	21
PLSA	Pol. Sc. Honours	25	13	52
GEOA	Geography Honours	25	21	84
ZOOA	Zoology Honours	13	10	77
BOTA	Botany Honours	12	9	75
CEMA	Chemistry Honours	3	3	100
MTMA	Mathematics Honours	4	1	25
	B.A.(General)	550	370	67
	B.Sc(General)	65	52	80
<b>2.7 Student Satisfaction Survey</b>				
<b>2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)</b>				
NOT DONE				
<b>CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION</b>				
<b>3.1 RESOURCE MOBILIZATION FOR RESEARCH</b>				

### 3.1.1 RESEARCH FUNDS SANCTIONED AND RECEIVED FROM VARIOUS AGENCIES, INDUSTRY AND OTHER ORGANISATIONS

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	2019-2022	DST-SERB	18.3 Lac	6.1 Lac
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects ( <i>other than compulsory by the College</i> )				
International Projects				
Any other(Specify)				
Total			18.3	6.1

### 3.2 Innovation Ecosystem

#### 3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)

#### 3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category

#### 3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by

Name of the Start-up	Nature of Start-up	Date of commencement

### 3.3 Research Publications and Awards

#### 3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International

#### 3.3.2 Ph. Ds awarded during the year (*applicable for PG College, Research Center*)

Name of the Department	No. of Ph. Ds Awarded

#### 3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	Bengali	01	
International	Chemistry	05	4.33

	Zoology	02		3.18		
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department		No. of publication				
Bengali (Dr. S. Goswami)		Book-1				
Bengali (A. Biswas)		Book chapter-1				
Geography (M. Biswas)		Book chapter-1				
Geography (Dr. S. Dhara)		Book chapter-1				
Philosophy (B. Joardar)		Book chapter-1				
Library & Information Sc.(Dr. T. Dey)		Book chapter-1				
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Comparative Nitrene-Transfer Chemistry to Olefinic Substrates Mediated by a Library of Anionic Mn(II) Triphenylamido-Amine Reagents and M(II) Congeners (M = Fe, Co, Ni) Favoring Aromatic over Aliphatic Alkenes	Dr. Purak Das (Department of Chemistry)	<i>ACS Catalysis</i>	2018	03	PD worked as Post Doc fellow in Missouri University of Science and Technology, USA	03
Synthesis, structures and catalase activities of bis( $\mu$ -oxo)diMn <sup>III,III</sup> and bis( $\mu$ -acetato)diMn <sup>II,II</sup> complexes bearing a quinolyl donor tripod ligand	Dr. Purak Das (Department of Chemistry)	<i>Inorg. Chim. Acta</i>	2019		This institute	
Photochromism of {bis(diphenylphosphino)methane}(1-alkyl-2-(aryloxy)imidazole)silver(I) hexafluorophosphate complexes	Bharati Chowdhury (Department of Chemistry)	<i>Inorg. Chim. Acta</i>	2018		BC pursuing Ph. D. in Jadavpur University, Kolkata	

Base Promoted Tandem Cyclization of <i>o</i> -Phenylenediamine with Ninhydrin-phenol Adducts: An Unprecedented Route to Phenol Appended Isoindolo[2,1- <i>a</i> ]quinoxaline Fluorophore	Dr. Suven Das (Department of Chemistry)	<i>Chemistry Select</i>	2019	01	This institute	
Biosurfactant tailored synthesis of porous polypyrrole nanostructures: A facile approach towards CO <sub>2</sub> adsorption and dopamine sensing	Dr. Sutanuka Pattanayak (Department of Chemistry)	<i>Synthetic Metals</i>	2018	01	Ph. D. Work of SP from WBSU, Barasat, Kolkata	
Superb-selective chemodosimetric signaling of sulfide in the absence and in the presence of CT-DNA and imaging in living cells by a plant alkaloid berberine analogue	Dr. Paromita Bhattacharjee (Department of Zoology)	<i>New J. Chemistry</i>	2019	01	Ph. D. Work of PB from Kalyani University, Nadia, WB	
In-vitro relationship between serum-protein binding to beta-carboline alkaloids: A comparative cytotoxic, spectroscopic and calorimetric assays	Dr. Paromita Bhattacharjee (Department of Zoology)	<i>Journal of Biomolecular Structure and Dynamics</i>	2019	01	Ph. D. Work of PB from Kalyani University, Nadia, WB	01
Samatulya Antyaja goshineta: 'Banoyari' o 'Peetem'	Dr. Sudipta Tarafdar (Department of Bengali)	<i>EDULIGHT</i>	2018		This institute	

### 3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication

### 3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	01	06		02
Presented papers	09	01		
Resource Persons	01	01		

### 3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Safe Drive & Save Life	NCC	5	47

Beti Bachao Beti Padhao	NCC	5	47
Save Water	NCC	5	45
Save Tree	NCC	5	46
Swachhta Abhiyaan	NCC	5	46
International Yoga Day	NCC	5	98
Tree Plantation	NCC	5	30
Swachha bharat Programme	NSS	5	13
Thalassaemia awareness & screening Programme	NSS	5	138
AIDS Awareness Programme	NSS	17	11
Programme of “P.M.S Pariksha pe Charcha”	NSS	19	35
Environmental Day	NSS	12	37
International Yoga Day	NSS & NCC	7	56
Dengue Awareness Program	NSS	4	35
Special camp	NSS	2	46

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year:NA

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers <b>coordinated</b> such activities	Number of students participated in such activities
Swachha bharat Programme	NSS Unit-I&II	Clean the area of dogachiya gram panchayat on 09.08.18	5	13
AIDS Awareness Programme	NSS Unit-I&II	Creating awareness among the students of r.b.c.c.w on 01.12.18	17	11
Thalassaemia awareness & screening Programme	NSS Unit-I&II	Organised on 02.11.2018 by Thalassaemia control unit, Calcutta School of Tropical Medicine, Govt of WB. Ms Mousumi Biswas of the department of Haematology coordinated the whole programme	5	138
Sexual Harassment & gender	NSS Unit-I&II	Gender sensitization	3	45

sensitization				
<b>3.5 Collaborations</b>				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity		Participant	Source of financial support	
Research		01 (Dr. Purak Das)	DST-SERB	
Duration 2019-2022				
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details		Duration (From-To)
				participant
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation		Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
<b>CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES</b>				
<b>4.1 Physical Facilities</b>				
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year				
Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development	
18899547/-			16399547/-	
4.1.2 Details of augmentation in infrastructure facilities during the year				
Facilities		Existing	Newly added	
Campus area		4564.82 sq.mt.		
Class rooms		32		
Laboratories		15		
Seminar Halls		02		
Classrooms with LCD facilities		04		
Classrooms with Wi-Fi/ LAN		04		
Seminar halls with ICT facilities		01		
Video Centre		01		
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		15		
Value of the equipment purchased during the year (Rs. in Lakhs)		200429/-		
Others				
<b>4.2 Library as a Learning Resource</b>				
4.2.1 Library is automated {Integrated Library Management System -ILMS }				
Name of the ILMS software		Nature of automation (fully or partially)	Version	Year of automation
KOHA:Integrated Library Management		Full Automation	12.7	2015

Software					
4.2.2 Library Services:					
	Existing		Newly added		Total
	No.	Value	No.	Value	No. Value
Text Books	15998		996		16994
Reference Books	116		82		198
e-Books	N-LIST		N-LIST		N-LIST
Journals	11		20		31
e-Journals	N-LIST		N-LIST		N-List
Digital Database	NIL		Institutional Repository: DSpace	Open Source	Institutional Repository: DSpace Open Source
CD & Video	15		NIL		15
Library automation	KOHA				
Weeding (Hard & Soft)					
Others (specify) Book Bank	1016		NIL		1016

### 4.3 IT Infrastructure

#### 4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	64	01	PMP L	02	01	01	19	512 MBPS	01
Added	00	00	Antivirus Software	00	00	00			00
Total	64	01		02	01	01	19	512 MBPS	01

#### 4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

.....512 MBPS

#### 4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

#### 4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
None	NA	NA	NA

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on maintenance
--------------------	-------------------------	--------------------	-------------------------------------

academic facilities	maintenance of academic facilities	physical facilities	of physical facilities
6550000/-	6660102/-	4450000/-	4509529/-

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

### **CRITERION V - STUDENT SUPPORT AND PROGRESSION**

#### **5.1 Student Support**

##### **5.1.1 Scholarships and Financial Support**

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Students' Aid Fund	57	18175/-
	Students' Welfare Fund	105	30000/-
	Half Free	22	9900/-
	Principal Fund	15	4500/-
Total		199	62575/-

##### **Financial support from other sources**

a) National	NSP	48	216000/-
b) International	NIL		
c) State Govt.	Kanyashree	715	17803000/-
	SVMCM	48	804000/-
	TSP	30	114000/-
	SC	457	2338320/-
	ST	13	66320/-
	OBC-A	52	187400/-
	OBC-B	155	32400/-
	SASFPWA	13	71500/-

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2018-19	Aptitude Development		100		

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance

		redressal
3	2	5

The Grievance Redressal Cell of this college looks into the matter.

## 5.2 Student Progression

### 5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed

### 5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018-2019	154	B.A.(HONS), B.Sc.(HONS.), B.A(G),B.SC(G),	BNGA, ENGA, HINA, SANA, PLSA, EDCA, HISA, PHIA, GEOA, ZOOA, BOTA, CHEMA, MTMA,  BA(G), B.SC(G).	CU,RBU,KU, JU, WBSU, VU, BU, IGNOU	M.A., M.Sc.

### 5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	NIL	
SET	NIL	
SLET	NIL	
GATE	NIL	
GMAT	NIL	
CAT	NIL	
GRE	NIL	
TOFEL	NIL	
Civil Services	NIL	
State Government Services	NIL	
Any Other	NIL	

### 5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Freshers' Welcome	Institutional	1503
Independence Day Celebration	Institutional	150
Teachers' Day Celebration	Institutional	500
College Social	Institutional	2000
Republic Day Celebration	Institutional	155
Saraswati Puja	Institutional	2500
International Mother Language Day	Institutional	90

Raksha Bandhan	Institutional	2200
Basanta Utsav	Institutional	2000
Annual Sports	Institutional	500
Rabindra Jayanti	Institutional	450
Rishi Bankim's Birth day celebration	Institutional	600
University sports	University	02
State level sports	State	04

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018-19	3 <sup>rd</sup> Position	National	Karate		B.A(H)/17/0093	Anindita Das

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Union of the college works for the benefit of the students throughout the year. The union pursues several activities within and outside the college campus.

The major activities pursued by the Students' Union in 2018-19 are-Cultural Activities:

- Organising "Freshers' Welcome" to welcome the newly admitted students in the college.
- Celebration of birth anniversary of Rabindranath Tagore in the college.
- Celebration of birth anniversary of Rishi Bankim Chandra Chattopadhyay
- Observation of Teachers' Day through celebration of birth anniversary of Dr. S. Radhakrishnan.
- Organisation of the annual social, a cultural programme of the college.
- Observance of the International Mother Language Day.
- Celebration of Saraswati Puja in the college.
- Celebration of Basanta Utsav, a traditional Bengali cultural programme held before Holi.

Sports Activities:

- Organisation of Annual Sports of the college.

### 5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

YES: Registration No. S/2L 1 No. 56507 of 2016-17.

Rishi Bankim Chandra College for Women, the only women's college in the locality become an icon to the girls' students in the locality by nurturing not only students of this locality but also students from surrounding places.

The Alumni association of this college always extend its hands to provide all-round support to the college. The Alumni association of this college always bridges the gap between the new and the old and thereby provide a mutually favourable atmosphere.

The alumni association of this college extends its hands to the running Students' Union during various cultural programs and annual sports of this college every year.

5.3.2 No. of registered enrolled Alumni: **120**

5.3.3 Alumni contribution during the year (in Rupees) : **6000**

5.3.4 Meetings/activities organized by Alumni Association : <b>04</b>

<b>CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>
<b>6.1 Institutional Vision and Leadership</b>
<b>6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)</b>
Different sub committees have been formed under the supervision of IQAC encompassing representative of all stakeholders of the college for coordinating important academic activities of the college. Different statutory sub committees have been formed consisting of representatives from all stakeholders of the college for coordinating important administrative activities of the college..
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial: Yes
<ul style="list-style-type: none"> <li>• The college maintains a database of all students admitted to the college through software developed for this purpose.</li> <li>• Online admission system along with online payment facility has been introduced.</li> <li>• An Online portal for CBCS semester information system has been introduced</li> <li>• We also have a student feedback system and grievance redressal cell for obtaining information.</li> <li>• The accounts department has been fully computerised</li> <li>• Information to students and other stakeholders of the college is quickly disseminated by SMS</li> </ul>
<b>6.2 Strategy Development and Deployment</b>
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):
<p>❖ Curriculum Development</p> <ul style="list-style-type: none"> <li>• Initiative has been taken by the Dept. of Bengali for developing the Curriculum for conducting Post-Graduate classes.</li> <li>• Field work and educational tours are undertaken</li> <li>• In addition to traditional written examination, project work and seminar presentation based evaluation has been introduced</li> </ul>
<p>❖ Teaching and Learning</p> <ul style="list-style-type: none"> <li>• The College promotes learner-centric education approach through appropriate methodologies like providing an Academic Calendar, interactive instructional techniques, debates, projects, presentations, field work, surveys, seminars, experiments and practical classes which facilitates effective learning outcome.</li> <li>• The ICT room has been provided for use of multi-media for teaching-learning purpose.</li> <li>• We have also developed a Smart Class Room for advanced teaching and learning.</li> <li>• The library has been fully digitised with internet facility.</li> <li>• Regular Post-graduate classes have been introduced for Bengali. Distance education under IGNOU has been introduced for Post graduate degree courses in English, Political Science and Sociology. Post-graduate diploma course in Translation and both P.G Diploma and Certificate courses in Rural Development are also offered under IGNOU.</li> </ul>
<p>❖ Examination and Evaluation</p> <p>Mid- term and Test examinations are held regularly. Steps have been taken to introduce the Choice-based Credit System (CBCS) as directed by the UGC and West Bengal State University. A system of continuous evaluation of students is maintained in all departments through tests, experiments and seminars.</p>
<p>❖ Research and Development</p> <ul style="list-style-type: none"> <li>• Teachers are encouraged to attend Orientation Programmes, Refresher Courses and workshops</li> </ul>

<p>organized by the Academic Staff Colleges.</p> <ul style="list-style-type: none"> <li>• Paper presentations at conferences and seminars are encouraged. Specific committees have been created to look after various aspects such as research, publication and arrangement of seminars</li> <li>• A Peer -reviewed journal is published by our college</li> <li>• Faculty members and students are encouraged to organise various seminars and workshops at Institutional/ State/National/ International levels</li> </ul>
<p>❖ Library, ICT and Physical Infrastructure / Instrumentation</p> <ul style="list-style-type: none"> <li>• The Main Library of the college is spacious, well lighted and has adequate reading room facilities. It has a stock of more than 13,000 books and various important journals. It also acts as a Digital Resource Centre.</li> <li>• Departments offering Honours subjects have well-stocked individual seminar libraries for the use by their Honours and General students.</li> <li>• An ICT room has been provided at disposal of teachers and students for using multi-media in teaching-learning</li> <li>• A Smart Classroom and a E-Classroom has been provided at the disposal of teachers and students.</li> <li>• Day-care centre and a Gym has been provided to all students/ teachers</li> </ul>
<p>❖ Human Resource Management</p> <ul style="list-style-type: none"> <li>• There is delegation of duties to all teaching and non-teaching staff.</li> <li>• Constant monitoring is done about progress of work and feed back taken from students and other stakeholders</li> <li>• Teachers maintain an Academic Diary which enables self-appraisal</li> <li>• Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment Committee.</li> </ul>
<p>❖ Industry Interaction / Collaboration</p>
<p>❖ Admission of Students</p> <p>A transparent admission process has been maintained by involving all teaching, non-teaching staff and students' union. Online admission system on basis of merit has been introduced. Registration and submission of fees for university examinations are also conducted online</p>
<p><b>6.2.2 : Implementation of e-governance in areas of operations:</b></p>
<p>❖ Planning and Development</p> <ul style="list-style-type: none"> <li>• Students and stakeholders of the college are notified with help of SMS system</li> <li>• Use of smart classroom by teachers for virtual learning by students</li> </ul>
<p>❖ Administration</p> <ul style="list-style-type: none"> <li>• Submission of tenders through online process on college website.</li> </ul>
<p>❖ Finance and Accounts</p> <ul style="list-style-type: none"> <li>• Accounts department is fully computerised</li> <li>• Salary is received from Government through HRMS portal</li> </ul>
<p>❖ Student Admission and Support</p> <p>Online admission including online payment gateway. Students' database is maintained through tailor made software. CBCS semester information is given on college website</p>
<p>❖ Examination</p> <ul style="list-style-type: none"> <li>• All university examinations form fill-up process though online.</li> </ul>
<p><b>6.3 Faculty Empowerment Strategies</b></p>
<p><b>6.3.1</b> Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year</p>

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
	Nil	Nil	Nil	Nil

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
	nil	N.A	--	---	---

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
1. <b>STC on Digital India (HRDC, C.U)</b>	2	21/12/2018-27/12/2018 (7 days)
2. <b>STC on Modern Biology (HRDC, C.U)</b>	1	<b>6/10/2018-12/10/2018</b> (7 days)
3. <b>Orientation programme (HRDC, C.U)</b>	1	<b>4/9/2018-3/10/2018</b> ( 24days)
4. <b>Refresher Course on The U.N and the Global Perspectives On Human Rights (HRDC, J.U)</b>	1	01/11/2018-26/11/2018 ( 24Days)
5. <b>STC Course on Gender sensitisation (HRDC, C.U)</b>	1	13/11/18 -21 /11/ 2018 (7 days)
6. <b>STC on Stress Management(H.R.D.C, J.U)</b>	3	3/01/2019- 9/01/ 2019 (7 days)
7. <b>STC on Teachers' Educator (H.R.D.C, J.U)</b>	1	19/02/2019-25/02/2019 (7 days)
8. <b>Refresher Course on Zoology (HRDC, C.U)</b>	1	02/01/2019 -21/01/2019 (18 days)
9. <b>Online Refresher Course on Education (Swayam)</b>	1	March, 2019
10. <b>Refresher course in Chemistry at Pt.Ravishankar Shukla UNIVERSITY</b>	1	06-26, Sept, 2018

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
02	12	0	03

6.3.5 Welfare schemes for			
Teaching		Group insurance, loans from Provident fund and Co-operative	
Non teaching		Group insurance, loans from Provident fund and Co-operative	
Students		Student free-ships, welfare fund and principal's fund, Kanyashree, post-matric scholarship ,TSP, SC,ST,OBC, Samajick Suraksha Yojona, CM fund, students health home,health unit,NSS,NCC	
<b>6.4 Financial Management and Resource Mobilization</b>			
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each): <b>Yes</b>			
Financial Year	Auditor	Period	
		From	To
2016-2017	R.N. Saha (External)	01-04-2016	30-03-2017
2017-2018	Pulak Mukhopadyay (Internal), Somnath Roy (External)	01-04-2017	30-03-2018
2018-2019	Pulak Mukhopadyay (Internal), Somnath Roy (External)	01-04-2018	30-03-2019
The internal auditing works for 2017-18, 2018-2019 is going on and external audit of FY 2016-2017 to be submitted.			
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)			
Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.		Purpose
<b>None</b>	0		N.A
6.4.2 Total corpus fund generated NIL			
<b>6.5 Internal Quality Assurance System</b>			
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?			
Audit Type	External		Internal
	Yes/No	Agency	Yes/No Authority
Academic	no	no	yes IQAC
Administrative	no	no	YES Governing body
6.5.2 Activities and support from the Parent – Teacher Association (at least three)			
1. Valuable suggestions for development of the institution			
2. Drawbacks of the college & related Departments are pointed out and rectification is suggested.			
3. Parents communicate views which the students feel shy to communicate directly to the teachers.			
6.5.3 Development programmes for support staff (at least three)			
Computer Training of the office staff so that they are able to handle the online admission under CBCS curriculum, university registration & university form fill-up process of students.			
Support staff of Accounts department was trained by the college to be proficient with e-Pradan and HRMS systems of West Bengal.			

6.5.4 Post Accreditation initiative(s) (mention at least three)				
<b>6.5.5</b>				
a. Submission of Data for AISHE portal : (Yes / <del>No</del> )				
b. Participation in NIRF : ( <del>Yes</del> /No)				
c. ISO Certification : (Yes /No)				
d. NBA or any other quality audit : ( <del>Yes</del> /No)				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2019	International seminar on Environmental Crisis: Roots & Religio-Ethical Responses	04-01-2019	04-01-2019	70
2019	ICT enable e-learning in India: Trends and Prospects by Central Library	09/01/2019	09/01/2019	50
2019	One Day Workshop on “Application of Remote Sensing & GIS techniques for Environmental Mapping” by Dept. of Geography	22/01/2019	22/01/2019	55
2019	Special Lecture on Pixel to People by Dept. of Geography	22/01/2019	22/01/2019	97
<b>CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES</b>				
<b>7.1 - Institutional Values and Social Responsibilities</b>				
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)				
Title of the programme		Period (from-to)	Participants	
			Female	Male
Sexual Harassment and Prevention		01.03.19	50	
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources				
I. Green drive by promoting plantation of potted plants all over the college campus.				
II. Ban on the use and litter of plastic in the college premises.				
III. Postering and awareness campaign by NSS to make the college campus a plastic free zone.				
IV. Awareness programmes for the conservation and sustainable use of water and other natural resources.				
V. Sustainable use of electric power by installation of power saving LED Lights in the campus.				
VI. Prevention of excessive use or wastage of electric power when not required.				
7.1.3 Differently abled (Divyangjan) friendliness				
Items Facilities		Yes/No	No. of Beneficiaries	
Physical facilities : wheel chair present.		YES	5	
Provision for lift: under processing				
Ramp/ Rails: present in Vidyasagar Bhawan(New Building)		Yes	15	
Braille Software/facilities - present in Vidyasagar Bhawan(New Building)		Yes	15	
Rest Rooms - present in Vidyasagar Bhawan(New Building)		No		

Scribes for examination - present in Vidyasagar Bhawan(New Building)	Yes	15
Special skill development for differently abled students - present in Vidyasagar Bhawan(New Building)	Yes	5
Any other similar facility - present in Vidyasagar Bhawan(New Building)	Yes	6

#### 7.1.4 Inclusion and Situatedness

##### Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018-2019	Nil	1.	Continuous	Green Drive	Tree plantation	30
		1.	01-12-2018	Observance of world AIDS Day.	Public Health.	40
		1.	02-03-2019	Awareness on local avifaunal diversity.	Biodiversity awareness.	100
		1.	28-02-2019	Seminar on Women and Nature.	Nature Awareness	50
		1.	28-02-2019	Swachha Bharat Abhijan & campus cleaning.	Cleanliness of campus.	50
		1.	03-03-2019	Oral Health Awareness.	Children belonging to poor families.	140 children
		1.	09-08-2018	Swachha Bharat programme, Dogachia.		20

#### 7.1.5 Human Values and Professional Ethics

##### Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Prospectus of RBCCW has general rules and regulations.	1 <sup>st</sup> day of academic session.	General rules and regulations are included in the college prospectus.

#### 7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
I. Celebration of Rabindra Jayanti.	09.05.2019	450

II. Celebration of Independence Day.	15.08.2018	150
III. Celebration of Republic Day.	26.01.2019	155
IV. Celebration of Basanta Utsav.	16-03-2019	2000
V. World AIDS Prevention Day.	01.12.2018	50
VI. Organising YOGA camp.	05.03.2019	40
VII. Celebration of World Environment Day.	05.06.2019	50

**7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)**

- I. Planting of decorative indoor plants and potted plants in and around the college campus.
- II. Use of organic manures and fertilizers in the college garden.
- III. Installation of power saving LED Lights in the college as power saving measures.
- IV. Swachha Bharat Avijan by NSS on 09.08.2018 & 28.02.2019.
- V. Ban of plastic in the college campus.
- VI. Sustainable use of Water and Electricity.

**7.2 Best Practices**

Describe at least two institutional best practices.  
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link.

Best Practice – 1. Helping the financially deprived students.

- I. The college provides regular and continuous financial aid to the needy and poor students. Students are given concession during admission or payment of college fees against submission of proper documents.
- II. Counselling session are held to guide and motivate students for their career advancement.

Best Practice – 2 (NCC Activities)

SL.NO	NAME OF THE PROGRAMME	DATE	NO. OF TEACHERS/ ANO PRESENT	NO. OF STUDENTS/CADETS PARTICIPATED
1	Safe Drive & Save Life	22.09.2018	1	47
2	Beti Bachao Beti Padhao	22.09.2018	1	47
3	Save Water	23.09.2018	1	45
4	Save Tree	24.09.2018	1	46
5	Swachhta Abhiyaan	31.09.2018	1	46
6	International Yoga Day	21.06.2019	4	98
7	Tree Plantation	31.08.2019	1	30

#### CADET PARTICIPATION IN VARIOUS CAMPS , 2018-19

Sl.No	Name of The Camp	No. of Camps Attended
1	Trekking Camp	04
2	NIC	07
3	SNIC	01
4	RDC	01
5	LRDC	01
6	CATC	137
7	Blood Donation Camp Attended	19

### 7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust  
Provide the weblink of the institution in not more than 500 words

- I.** The national Cadet Corps of RBCCW believes in promoting Learning, being responsive and continuously evolving under the guidance of its values & vision.
- II.** It nurtures a scene of patriotic commitment by encouraging contributions to national development.
- III.** NCC Activities.

### 8. Future Plans of action for next academic year (500 words)

The college plans the following for implementation in future :-

- Introduction of U.G. Honours courses in Food & Nutrition , Economics, Physics, Physiology and PG courses in Hindi, English, Education.
- Approaching the affiliating university and other institutions for introducing various job oriented courses.
- A plan to purchase land for construction of another building.
- Enhancing social compatibility of the students by giving better opportunity for social interaction through NSS & NCC activities.
- Enhancement of infrastructural facilities.
- Environmental Audit.
- Formation & Implementation of learning management system.
- Formation of teaching recreation club.
- Solar Cell.
- Eco friendly campus.
- Rain water preservation.
- Upgradation of college Gymnasium.
- Implement of overall student performance in academic as well as student support / extension activities.

Name: Jilkod Mamun



Signature of the Coordinator, IQAC

Name : Dr. Lana Mukhopadhyay



Signature of the Chairperson, IQAC

\*\*\*

**Abbreviations:**

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

\*\*\*\*\*

For Communication with NAAC

**The Director**

**National Assessment and Accreditation Council (NAAC)**

*(An Autonomous Institution of the University Grants Commission)*

P. O. Box. No. 1075, Nagarbhavi

Bengaluru - 560 072

Phone: +91-80-2321 0261/62/63/64/65

Fax: +91-80-2321 0268, 2321 0270

E-mail: [director.naac@gmail.com](mailto:director.naac@gmail.com)

Website: [www.naac.gov.in](http://www.naac.gov.in)